



THE EPISCOPAL DIOCESE OF VIRGINIA

June 16, 2017

Mr. John Edmonds
Church of the Good shepherd
P. O. Box 324
Bluemont, VA 20135

Dear John:

I am pleased to inform you that a 2017 Peter James Lee Small Church Revitalization grant for Church of the Good Shepherd in the amount of \$5,000 has been approved for the HVAC modernization. In order to receive your check, we ask that both senior and junior warden sign this letter, retain a copy for the church's files, and return the original to the Diocese in the envelope provided. As soon as the signed letter is received, the check will be mailed.

Please note that these grant funds must be used in accordance with the budget included with the proposal and/or negotiated with you by the grant committee. No substantial changes in the budget or the grant period may be made without prior written approval from the Diocese. Any funds not used for the purposes described in this letter will revert to the Diocese's Mustard Seed Fund.

A condition of this grant is that you agree to submit fiscal and narrative reports no later than six months following the agreed upon completion date of your project. Report forms will be sent to you along with the check.

This grant is subject to financial audit upon our notification during or immediately following the grant period. A separate bank account for the grant is not required, but it is necessary that a separate accounting of this grant be maintained.

We request that in any publicity given this grant, acknowledgement be made that funds were received from the Mustard Seed Fund of the Diocese of Virginia. Please enclose copies of any publicity when you send us your report.

Mustard Seed grants are made possible through the generosity of individuals and churches throughout the Diocese of Virginia, who have given beyond the needs of their immediate parishes. It is, of course, my hope that members of your congregation will also consider contributing personal gifts to the Mustard Seed Fund in the future.

As the Church we are called at all times and in all places to do God's work in the world, and the Mustard Seed Fund enables us to encourage and support one another in this vocation. The entire Diocese of Virginia celebrates the vision and spirit that has inspired your grant project, and we look forward to hearing of your project's results.

Faithfully,

[Handwritten signature of Shannon S. Johnston]

The Rt. Rev. Shannon S. Johnston
XIII Bishop of Virginia

Accepted by:

[Handwritten signature of Lois Tapscott]
Sr. Warden

6-25-17
Date

[Handwritten signature]
Jr. Warden (or board chair)

6-25-17
Date

110 West Franklin St.
Richmond, VA 23220

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FOR CHRIST. FOR THIS TIME. FOR ALL TIME.

