

Good Shepherd Episcopal Church, Bluemont, Virginia – Meeting Notes

Subject: Virtual Vestry Meeting

Date: Thursday, 17 March 2022

Attendees: Judy, Tim, Josette, Cindy, Richard, Kendra

Start time: 6:30 p.m.

1. Opening prayer and check-in (5 minutes)

Prayers Led by Tim Hall

- Prayer for Peace among Them (Ukraine)
- Prayer for the Parish
- Collect in Times of Conflict (War)

2. Review of previous Meetings (5 min.)

- a) Jan 20 Vestry Meeting – Josette distributed minutes on 3/17
- b) Feb 20 Congregational Meeting – reference .ppt on website
- c) Mar 10 meeting w/ Rev Webster Gibson

ACTION: Kendra documents & distributes on 3/17

- d) Ongoing actions?

3. Financial Status (10 min.)

- a) 2022 Budget Update: Tim (document attached to meeting invite email)

Summary (2022 actuals vs. planned):

- ~\$11K ahead on Income
- ~\$5K ahead on spend plan
- Total ~\$16K in black

Judy noted that plate offering amounts and pledge offering amounts may be blended differently, yet won't affect bottom line.

Balance as of end of February: ~\$60K (operating acct); ~\$3600 (building acct)

- b) Investment Presentation: Richard (document attached to meeting invite email)

- Richard tasked with options to place excess funds.
 - Trustees of the Funds (ToTF) Account. Endowment Fund across 150 Episcopal Churches – Mission Aligned Investing. Average 4.5%, conservative investments. Ability to pull \$ anytime, yet not used as

deposit/withdraw each month. Recommendation is to add excess funds and let it sit for future.

- Cindy made point that managing our funding via investments will demonstrate with Diocese that Good Shepherd is responsible for fiscal health.
- Richard made point for this to be considered as a way to pay ourselves first. Just get started.
- Tim gave example from Warden's meeting earlier this week. Churches shared their troubles of getting money from fund. Believe this is a growing pains issue, not a long-term issue.
- Richard made motion to reallocate \$22K. Cindy 2nd the motion. Unanimous vote.

VESTRY DECISION: Move \$22K to fund. Richard and Cindy will do paperwork.

- Purpose: Is for our purposes. Will revisit how we use returns on investment during annual meeting.

4. Facility Maintenance and Improvements (10 min.)

a) Prayer / Meditation Garden: Cindy

- Price increase due to labor involved in planting. \$2K for topsoil (added \$1K from estimate), necessary due to rocky terrain. Does include big tree.
- Cindy recommended prioritization of what needed to be planted this year to help contain soil.
- VESTRY DECISION: Eliminate labor for planting and elicit volunteers from Good Shepherd members.
- Tim recommended putting together a committee.

b) Scott Grant Request: Tim

Purpose: Prayer/Meditation Garden

ACTION: Due 3/18. Signatures by Cindy and Lois.

How much do we move forward before we hear confirmation of Scott Grant? Cindy identified \$4,100 as priority to move forward before grant. Tim agreed with moving forward with existing church funds.

c) Parking Lot / Driveway: Tim

Price to re-pave parking lot plus handicap parking would be \$14,500.

Tim recommended not moving forward yet.

ACTION: Tim will get additional cost estimates.

d) Church Sign / Mailbox: Tim

Work in progress. Task for Richard as special projects.

5. Church Business (15 min.)

a) Monthly Newsletter: Josette

Beginning of each month.

Calendar of events for current month and upcoming. Zoom link. Community events. Key Announcements. What's New/spotlight? Church history. Pictures. AA & FISH announcements.

Can this be published in print format? Josette will test.

Title: News from the Sheep Fold or News from the Mountain Top? Josette's choice

b) Region Report: Judy

Where they will have the Bishop meetings (walk abouts)?

Winchester on 5/22. Elections on 6/4 in Alexandria

c) Supply Clergy Update: Judy

Martha still coming alongside Good Shepherd

d) Bishop Diocesan Update: Judy

CCM Report – Judy emphasized how much Debbie has done for our congregation.

e) Other Items? None

6. Outreach & Mission (10 min.)

a) Local senior support? Nothing added.

b) Diocese of Jerusalem (Good Friday)

Special Collection & church matches the congregation donations.

DECISION: Agreement to match Good Friday/Easter collection.

c) Next CCM event. Nothing added.

d) Pine Grove neighbors? Nothing added.

e) ADDITION – VESTRY DECISION: Proposal to donate for Ukraine relief. Cindy motioned to send \$500. Tim 2nd the motion. Unanimous vote by vestry.

Meeting Adjourned: 7:38 p.m.