

## Vestry Meeting Minutes

Good Shepherd Episcopal Church – Wed, 21 Sep 2022

Attendees: Judy, Tim, Josette, Lois, Cindy, Kendra

Meeting started at 8:35pm and concluded at 9:40pm

1. Opening prayer: Martha (or Tim)
2. Meetings (10 min.)
  - a) 21 July: Vestry Meeting (Summary notes attached)
  - b) 27 August: Congregational meeting w/ Rev. Cynthia McKenna – Judy is coordinating follow-up. How we can apply some of the things we've learned. Short Term / Long Term. **Pending Rev Cynthia McKenna. Agreement to get back together**
  - c) 7 September: Worship Planning Team Meeting (Tim) – Thank you Cindy and Josette for participating with Rev Deb and Rev Martha, Eileen (pianist), Charlene, and Tim.
    - i. Vision to stay focused on welcoming, spirit led, engaging, inspiring, christ-centered and transforming. Agreement to go back to Book of Common Prayer.
    - ii. Changed bringing Eucharist forward during service.
    - iii. Blessing of the Animals. At Church or at Clarke Animal Shelter? Charlene coordinating with Dorothy at Animal Shelter (not decision maker). Do it on Saturday after Meditation Walk? Dependent on Rev Martha to serve both activities.
      1. Blessing of the Animals at Church on October 2<sup>nd</sup> – outdoor service
      2. Add community event later
  - d) 15 September: Region Meeting (Judy) – Using small group format, mini EFM. Not much information. Next meeting in November.
3. Deliverables (5 min.)
  - a) 2021 Parish Audit: due 1 Aug to Vestry, 31 Aug to Diocese
    - i. Delivered to Diocese (Ted & Stas) on 2 Sep 2022
  - b) 2023 Budget Request: due 1 Aug to CCM
    - i. Delivered to Linda Bailey on 17 Aug 2022
    - ii. Budget Approved. CCM is asking why we don't apply for more grants. Add to TO DO list for next year.
      1. Judy will ask Webster for \$ if we need new septic system.
  - c) 2023 Covenant: due 1 Nov – Judy working on it
  - d) 2023 Diocesan Pledge: due 30 Nov - !0% of our last 3 years. Tim will take care of it.
4. Financial Status (10 min.) – Budget provided. Any questions? Cindy will check on investment fund and report next meeting.
  - a) Summary / highlights: Cindy
  - b) 2022 budget to actual (to date): Tim
  - c) Investment Fund status: Cindy / Tim

## 5. Facility Maintenance and Improvements (15 min.)

- a) Prayer / Meditation Garden: Cindy / Tim
  - i. Planting end of October. Issue – people are running out of inventory (late in season). Cindy still working with nurseries to determine where we purchase items.
  - ii. Retaining Wall – Cochran – clearing area, pull stumps
  - iii. Top Soil delivered. Tim will ask Boy Scouts to spread soil. October 15<sup>th</sup>?
- b) Telecommunications and Hybrid Worship: Judy
  - i. Judy's perspective after participating via Zoom for several weeks
  - ii. Suggested changes to the bulletin
  - iii. Need new camera. Tim bought new camera but didn't test well with OBS. Returned it.
  - iv. Continue to work on microphones
  - v. Need hardware
  - vi. Tim brought Large Flat Screen TV to church – where do we put it? Downstairs? Parish Hall?
  - vii. Need to fix electric plug by door
- c) Other Facility Issues & Accomplishments: Tim
  - i. Good Shepherd Sign – Shirley and Debbie Gray offered to replace the sign. Sign Design in Purcellville. Patty sent copy of sign to Lois and Tim. Made of aluminum, will go over the existing sign.
  - ii. Septic System. Drainage. Tomorrow, 9/22 will have company to look at it.

## 6. Fellowship & Education

- a) Coffee hour after church. Have done it twice. Do we want to do it every Sunday with potluck? Or set other schedule?
  - i. Majority agrees to every Sunday
- b) Fall education program – Judy and Martha
  - i. Small Group Discipleship Program. In Person or Virtual?

## 7. Outreach, Evangelism & Mission 2022 (10 min.)

- a) Just Because It's July community picnic:
  - i. Judy – sent individual emails to everyone who gave emails. Added to distribution list. Some only provided phone numbers. Judy will create a mailing list for people who don't use email.
  - ii. Another outreach? Tim
- b) Meditation Walks: Josette & Martha
  - i. First meditation walk in SEP. 11 people.

- ii. Next walk in October – Walk with A Friend. Send to 11 people from first walk.
  - c) Blessing of the Animals: 2 Oct, ~~(?) 8 Oct~~
  - d) Christmas Tins – Community is now expecting. Balance sweets with savory (chexmix). Easier to create assembly line. One person purchases items. Homemade.
    - i. Issue: Need help delivering.
  - e) Harvest Dinner? Sunday before Thanksgiving. Only if septic is functional.
  - f) Four Sundays in Row – Moved service to 1130
  - g) Bishop Visitation Postponed from November 13<sup>th</sup>. Pending date in Spring 2023.
    - i. Clergy needs to determine when and what we are doing
    - ii. Avoid Holy Week – too much burnout. Easter 4/9
8. Brainstorming . . .RAN OUT OF BRAIN POWER...add to next month's agenda
- a) Local senior support?
  - b) Pine Grove neighbors? Parking Lot Prayer? Pizza with the Priest? Hispanic outreach?
  - c) Music or other Fundraisers to support church projects or local organizations
9. Closing: The Lord's Prayer (all)