

Vestry Meeting Notes

Good Shepherd Episcopal Church

Wed, 14 Dec 2022 – 6:00 p.m.

Attendees: Lois, Cindy, Josette, Judy, Martha, and Tim

- Before the meeting, participants in tomorrow's field trip to Handel's Messiah at the Kennedy Center discussed logistics, especially with regards to the impending ice storm forecasted for tomorrow.
- Tim opened the meeting with the Collect for Purity at 6:10 p.m.
- "More than Enough" 2023 Stewardship campaign report
 - 27 stewardship letters were sent out. To date 11 pledges (encompassing 15 parishioners) have been received, totaling \$32,080.
 - We have 3 new pledges as compared to 2022 and 2 pledgers from 2022 that have not yet made a 2023 pledge. Tim will follow-up with these two
 - We have received 4 year-end checks that seem to have come from the letter being sent out.
 - 9 Time & Talent responses. We discussed sending follow-up letters to folks in January affirming our love for them and encouraging their participation. We can combine this with offering training for lectors and LEMs.
- Current financial status
 - October and November bank statements were reviewed. As of 30 November we have ~\$18k in our operating account and ~\$12k in our building account.
 - Major expenditures included \$8,900 for the septic repairs and \$5,200 for the garden retaining wall.
 - We received \$6,000 from the CCM to help with the septic costs.
- 2023 budget modifications
 - We will relook at our 2023 budget at our January vestry meeting
- Potential new vestry members & planning for Feb 2023 congregational meeting
 - All attendees affirmed their desire to continue in current roles.
 - We discussed possible additional vestry members. Lee, Eileen, and Janet were suggested. We decided it was best to let Eileen and Janet focus on growing the music program.
 - We will invite Lee to join the vestry. We will also ask Charlene and Kelly if either would be willing to take on the limited role of register, to record and issue meeting notes.
- 2022 Parochial Report
 - Internal draft due Jan 2023. The DFMS site opens on 3 Jan.
 - Final report due 1 Mar 2023. Tim will lead the effort
 - Cindy will take initial stab at the Financial section.
 - Martha will help with the Outreach and Volunteer section.
 - Lois and Martha will help with the Membership section.
- Christmas Tins
 - Dozens upon dozens of cookies have been baked and delivered by many parishioners.
 - Judy took care of purchasing all the "extras" – Christmas ornaments, hot chocolate, tea, candy, etc., as well as the boxes.

- Tim designed the cards and 130 were printed by Mr. Print.
- Judy and Lois put together the initial tranche of boxes.
- Lois and Martha delivered 52 boxes throughout lower Pine Grove today.
- 10 more boxes were delivered at the Meditation Walk and Centered.
- Need to prepare boxes for AA before Saturday.
- The remaining (~60) boxes will be delivered by Wednesday, 12/21.
- Facility report
 - Tim reported that the sewage smell is gone. Repairing the trap and plumbing under the kitchen sink seems to have fixed the problem.
 - Brainstorming other ideas for facility improvements: Dyson vacuum, motion detecting light for upper parking area, electrical work including plug check for Zoom computer and exhaust fans for bathrooms, replacing kitchen cabinets and counter top.
- 228th DOV Convention report
 - No Discussion
- 2023 programs (education, meditation, worship, outreach, etc) - input please!
 - Christmas caroling 12/19 @ 6pm at Commonwealth Senior Living. We decided to keep it simple with just a verse or two from each carol.
- Cindy closed the meeting with a prayer at 8:25 p.m.