

Good Shepherd Episcopal Church
Vestry Meeting
June 11, 2020
Attendees: Tim, Judy, Cindy, Lois, Josette, Linda Bailey

Begin about 6 p.m.
Tim led the meeting

Church Business and Planning

Treasure's report: The diocese has sent an early payment to the church because of COVID-19, and Tim said the church received a late payment from last year. The church has paid diocese and regional costs of \$1,800 and \$200. The budget is on course, though Tim asked where plate offerings will set us back. The local AA group stopped using the church in March.

Line items: Tim suggested canceling the Church Publishing Inc. subscription for bulletin inserts while we're not meeting. Cindy will add Zoom charges and move website expenses under administration (telecommunications category.)

The diocesan regional pledge is done. None of the 6-8 months of money allocated for hiring a vicar or part-time priest in charge has been used. The vestry has approved half pay for church staff through June.

Budget audit: Tim said the budget request for next year is due July 15 and needs to be confirmed/sent in August. Actuals should be done by end of June. Lois said Linda Bailey would normally send the form to her. Tim said when Cindy fills out the June info, he'll fill out the sheet for the July vestry meeting. Linda needs the documents to approve by the end of July but doesn't think she needs to approve the parochial report.

Tim will do the audit, with Cindy's offer of including Quickbooks info for easy verification.

Maintenance: Tim says we've spent \$14,351, so we've done all the church improvements we can do. Judy suggested we get estimates on removing dead trees—such as from the neighbors or someone from Shenandoah Retreat. She asked about mowing, and Lois said Tim recently mowed but that she'll approach the neighbors about yardwork possibilities.

Judy said there's \$3,000 in the HVAC account, and after cleaning the parish hall we can think about how to use that.

Lois will contact the cleaning services about July. Judy suggested moving books and kneelers; Judy/Lois said they'll work on a time. Judy planned to call Kelly about a curtain.

Lois said the Scott Foundation gave us guidelines on how to fill out its report. Linda will ask for a format recommendation.

2020 CCM Requirements and Status

Lois nominated Judy for a second year. Tim made a motion with Lois seconding to unanimous approval. Josette can send the election of the lay delegate to the diocese, but Lois said she'll check the website first to see if we can just update it there.

General concerns

Gathering in future: Lois said we'll need diocese approval to gather whether for church or rentals, probably including any outdoor meetings. Required changes include keeping areas sanitized, setting up stations, and having a separate entrance and exit. There was a consensus not to lock the church.

Lois said the diocese sent guidelines, which she has sent out to some of the vestry, with about 18 pages. Lois will call Justin Ivatts (area COVID resource) to find out about plans for meeting.

Music: Josette suggested instrumental music after returning, because of restrictions on singing. Tim suggested starting Hailey at a lower rate when she returns, which Josette said could be part of Hailey's annual assessment, based on what the budget allows. Cindy/Judy suggested musicians available through Zoom.

Online church: Consensus to have as few people speaking at a time as possible and continue guest video sermons. Tim will talk with Fr. Ralph about not doing weekly sermons. Cindy likes the bulletin pictures. Linda mentioned Faith Chapel in Lucketts has Zoom noonday prayer four times a week.

Eucharist: Judy/Tim asked about getting a virtual/spiritual eucharist. Linda suggested talking with Rev. Sarah Brockenbrough for direction on this. Judy will look into.

Outreach: Judy suggested the weekly mailing of readings and newsletter to involve people not online.

Ended at 7:20 with a prayer.